



Village of Superior,  
Douglas County Wisconsin  
PO Box 3065, 6702 Ogden Avenue,  
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## **Regular Board Meeting MINUTES**

On Thursday, January 14, 2016, the regular monthly board meeting for the Village of Superior was held at 7 P.M. at the Village Hall, 6702 Ogden Avenue. At 6:30 P.M. accounts payable vouchers were approved. Meeting called to order by President Alex Grymala. Roll call shows Trustee Greg Young and John Wick present, as well as Clerk-Treasurer Marsha Wick and 5 residents. Open Meeting Compliance Check: notice posted at Village hall, Four Star Construction, Udeen Trucking, Hacienda and the Village bowl.

Douglas County Supervisor, Pat Ryan report/comment: Northwest regional Housing combines Douglas County with Taylor county and added 2 million dollars into the CDBG fund for housing rehabilitation, down payment assistance, etc.

February is Radon Month and for \$5.00 through the public health department detectors are available.

February is Superior days in Madison, this year is mental health. The ½% sales tax for roads, will have to go as a referendum and sunsets after 6 years.

There has been a lot of employee turnover at the government center for county employees, there are 13 finalists for the Veterans Services officer and that will be paired down to 5. As usual, if anyone has any questions or concerns feel free to contact Pat Ryan.

*Communications read and on file in clerk's office:*

- a) Enbridge, RE: Thank you card for meeting with the Natural resource group.
- b) Charter, RE: increase in fees by \$2.00
- c) WI DNR, RE: air pollution permit application for FeraDyne Outdoors renewal for operation of a foam product manufacturing facility

### Reports of Village Officers:

Greg Young, Trustee: everything running as expected, nothing to report.

John Wick, Trustee: keeping up with equipment breakdowns, plowing and sanding, attended a strategic planning seminar, sorry to say we got absolutely nothing out of it..

Alex Grymala, President: Park committee update, meeting held January 12<sup>th</sup>. Christi Gordon and Chelsea Loining in attendance can report. (attached below). Clerk noted that resident Jim Sweeney would like to participate in any way he can toward Park planning, Park members made note and will contact Mr. Sweeney.

John made a motion to approve the treasurer's report of December 10, 2015, seconded by Greg, all in favor.

Greg made a motion to approve the signed vouchers, seconded by John, all in favor.

John made a motion to approve the Board Meeting Minutes of December 10, 2015, seconded by Greg, all in favor.

- Old Business:

Enbridge RE: Tabled from December 10, 2015 meeting in regards to the request to purchase property VS182-00538-00, 1.35 acres located in close proximity to the Cich property purchased early in the year by Tri-State holding (Enbridge).

Greg was unable to locate the exact location of the force main due to snow cover, but wants it stated in the sale that the Village would maintain a Right of Way in order to be able to work on the force main when necessary. Alex stated that a minimum fee for the property would be \$2700.00 and that Enbridge would complete the legal work as far as a right of way for the village for sewer maintenance/work. Motion seconded by John, no further discussion, motion carried, clerk instructed to contact Trevor Seely of Enbridge to complete the sale.

- New Business: Ayres, RE: MS 4 permit annual report engineering contract, presented by Clerk on behalf of Lisa Fleming of Ayres, services would include meeting with the WDNR, update annual report and review with Board prior to submittal to WDNR, attend RSPT meeting on behalf of the village, provide public outreach, education and involvement & participation. The fees for these services not to exceed \$1500 for meeting attendances and not to exceed \$2750 for annual report done on an hourly basis, plus reimbursable expenses Motion made by Greg to accept the contract for the annual MS4 engineering services, seconded by John, all in favor. Carried, clerk instructed to contact Ayres and provide a copy of the signed contract.

Motion to open meeting to Public Comments, (notice received by clerk, for agenda items ONLY) none received.

Motion made by Greg to adjourn, seconded by John, business meeting adjourned at 7:25pm.

Respectfully Submitted,

*Marsha K. Wick*

*Clerk/Treasurer*

**Village Park Committee Meeting**  
**Tuesday, January 12, 2016**  
**6:45pm-7:55pm**  
*Minutes taken by Meagan Avery*

Attendees:

1. Meagan Avery
2. Alex Grymala
3. PJ Grymala
4. Helen Dudek
5. Maxine Peterson
6. Makayla Stepp
7. Chelsea Loining
8. Cristie Gordon
9. Jon Pahos
10. Judy Pahos

The meeting was started by Alex announcing that the Village of Superior is willing to match up to \$10,000 (of Enbridge dollars) to the Parks and Rec Fund provided the committee raises \$10,000 for the fund.

Alex (via Marsha) provided a current copy of the Parks and Rec Fund Account Balance: \$4,652.03.

We looked through various catalogs to price out ideal equipment and to come up with a fundraising goal and visuals to share with the Village community.

- Makayla Stepp works for the school district and is going see if there are options to acquire used park equipment from other playgrounds.
- Alex and PJ mentioned that Four Star Construction expressed interest in donating time for set-up

**Park Needs Discussed:**

- New playground
- New swing set including an ADA accessible chair
- New spring riders (bouncy seats/animals- similar to current)
- New board to highlight park sponsors/dedications (fundraising idea)
- Sandbox using large, donated tire (Alex Grymala)
- Need to look into playground surface, sand might be best option
- Freshen up current picnic tables with a new coat of paint

**Fundraising Ideas Discussed:**

- Meat Raffles at the Hacienda
  - The previous meat raffles were held weekly and meat trays would be valued at \$25/tray and a total of \$125 would be purchased each week.
  - Tickets are usually sold \$1/one ticket or \$5/six tickets
  - Meat could be purchased from Litchke Farms (seasonal items)- Helen is looking into this and inquiring about delivery options
  - PJ and Meagan will meet with Sandy to discuss ideal days
    - Helen and Chelsea recommended looking into Thursday nights instead of Tuesdays

- Dedication board: sell permanent space on board for businesses
- Engraved bricks: sell to business and to be used in landscaping of the park or small garden area
- Dedication benches: sell engraved bench
- Palette by Perfect Fit
  - Painting night fundraiser idea <http://www.palettemn.com/home>
  - Each person interested in painting will pay a fee (\$35-\$50) and part of the fee will go back to the organization
  - Meagan knows the owner of this company and will be in touch with her about options
  - Could host this event at the Village Hall or possibly the Hacienda- many are often held in bars/pub settings
- Quilt Raffle
  - Maxine mentioned the lady's quilting group at Holy Assumption Church
  - Makayla mentioned Bethel Lutheran Church also does something similar
- "Next to New Sale"
  - Rummage sale fundraiser
  - Collected items from the committee and other community members
  - All money from sales goes into the Parks & Rec Fund
- Community-Oriented Events
  - Village Days
  - Family-friendly fundraisers
  - Picnics, bouncy house
- Research grants and other organizations that donate to the community
  - Superior Jaycees
  - Superior- Douglas County Chamber
  - Halvor Lines
  - Enbridge
  - Calumet
  - Manions
  - Kwik Trip
  - BNSF & CN

#### **Marketing & Promotion Needs Discussed:**

- Increase activity on Village of Superior Facebook page
  - Create events for fundraisers
  - Share visuals of the park ideas
  - Increase activity and engagement of the page
- Create Go Fund Me Page <https://www.gofundme.com/>
  - Makes online donations and sharing the information very easy
  - Should be used in conjunction with fundraising events
- Send press releases
  - Park committee plans and new park design
  - Fundraising events
- Create flyers for Village newsletter
- Create flyers to be hung in local businesses
- Create information board (Cristie Gordon)

**Park Equipment Selected:**

- Playground  
\$32,300  
Vendor: Burke  
<http://www.bciburke.com/product.php?structure=NU-2281>
- Heavy Duty Modern Swings (4 seats + ADA Chair):  
\$2,250 + \$475  
Vendor: Summit Supply  
<http://www.summitsupplycolo.com/heavy-duty-modern-swings>  
<http://www.summitsupplycolo.com/jensen-ada-swings>
- Spring Riders  
\$1,000  
Vendor: Summit Supply  
<http://www.summitsupplycolo.com/catalogsearch/result/?q=spring&x=0&y=0>
- Board  
\$3,650  
Vendor: Kirby Built  
<http://www.kirbybuilt.com/3-in-line-message-centers>
- Bench (Qty. 2 @ \$450 each)  
\$900  
Vendor: Kirby Built  
<http://www.kirbybuilt.com/tables-and-benches/benches-2/supersaver-outdoor-benches>
- Weather-Resistant Garbage/Recycler  
\$450  
Vendor: Upbeat  
<https://www.upbeat.com/recycler/74610-2/product.aspx>

Equipment Total: \$41,025

(not including taxes, shipping/freight, and other misc. materials needed like sand and paint)

**Fundraising Goal: \$50,000**

Marsha Wick  
Today at 2:23 PM  
Hi everyone,

Thanks again for a great meeting last night. I am excited about what's to come.

I typed all of my notes from the meeting and also researched the items we were most interested in. Most of the items have went up in price. I;m sure that shipping and freight costs are going to be pretty significant based on the size and shape of the items to be ordered (Chelsea, maybe Halvor Lines could help us out on this), so I added quite a buffer to come up with our fundraising goal. I'd rather have us raise more to be sure we are covered than to come up short.

#### Action Items

Makayla- looking into other options for used equipment from other school districts  
Cristie- putting together a visual to share with the community, researching sponsorship levels  
Helen- talking to Litchke Farms  
PJ & Meagan- talking meat raffle dates with Sandy at Hacienda  
Anyone- begin researching and compiling grant opportunities/deadlines and compiling list to work on together

If I missed anything, or if you have anything else to add, please let me know.

Meagan